



Jabra DIAL 520 USB

How to change ringtone

Microsoft OC | Skype

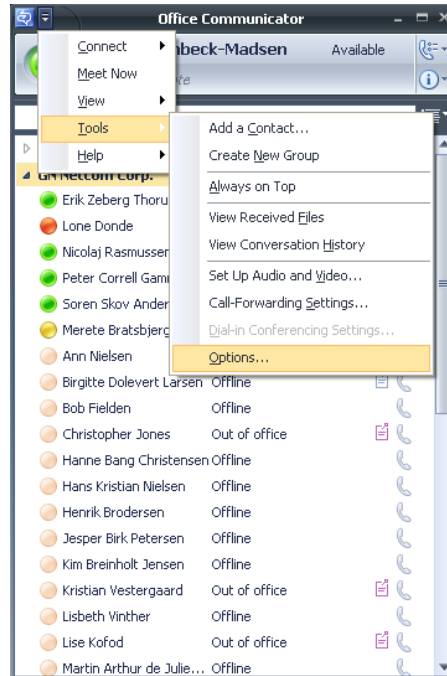
FW version C1-03-2D | Acoustic ringtone notification included

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STEP 1

In the Microsoft OC softphone client, click on menu, top left corner, right side of the blue icon.

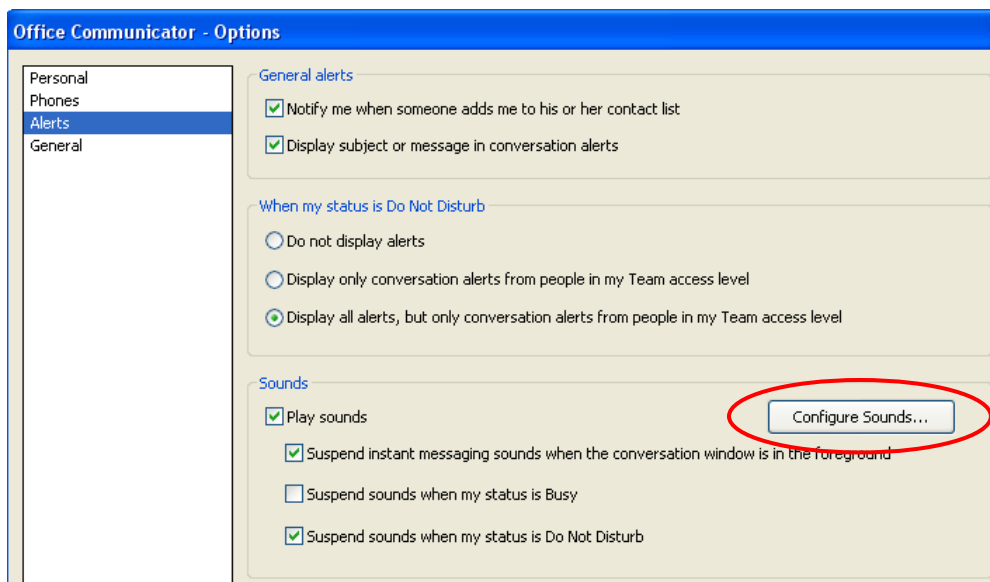
Go to >Tools< and click on >Options...<



STEP 2

Click on >Alerts< in left column.

Go to sub-menu >Sounds<, choose >Configure Sounds ...<

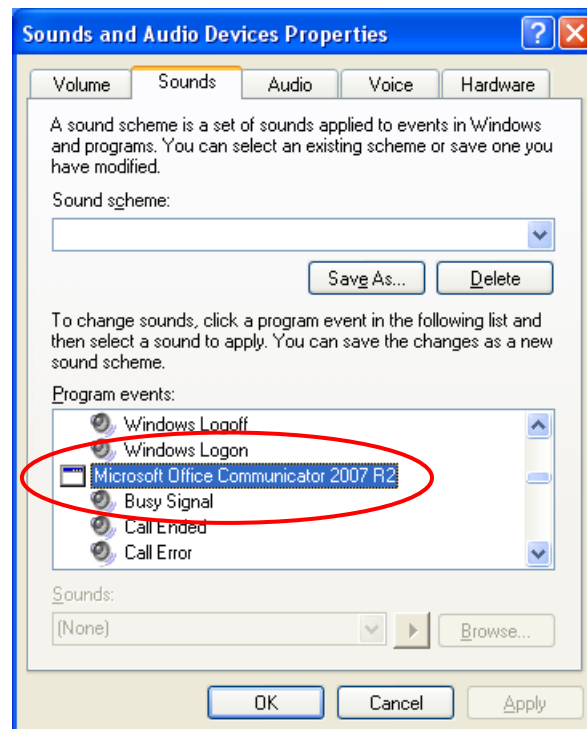
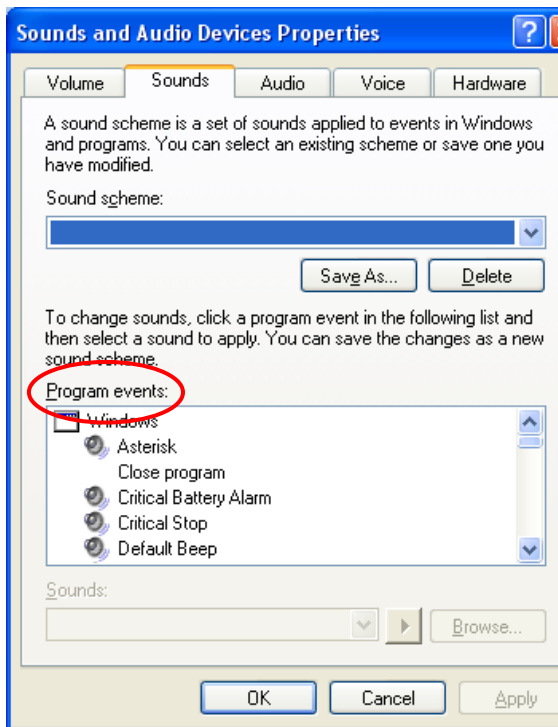


STEP 3

You are now in Windows Sound Control panel.

Go to sub-menu >Program events:<.

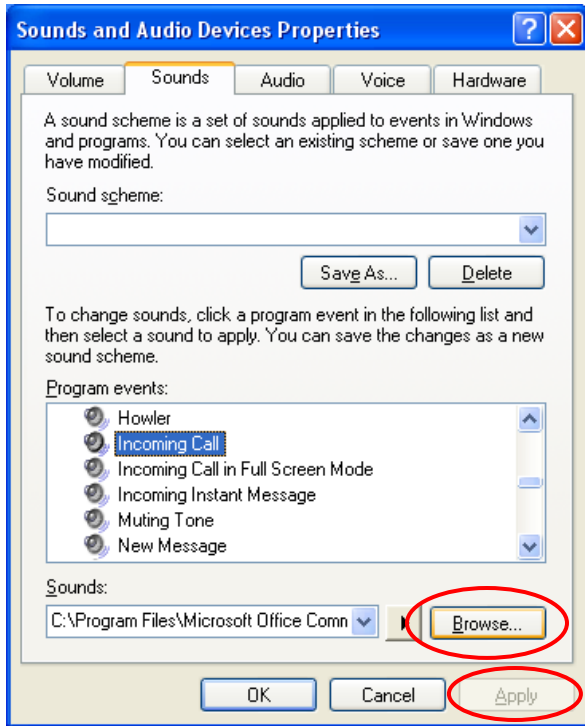
Scroll down until the text >Microsoft Office Communicator< is highlighted.



STEP 4

Scroll down until the text *>Incoming Call<* is highlighted.

Click on *>Browse...<* A new menu opens.

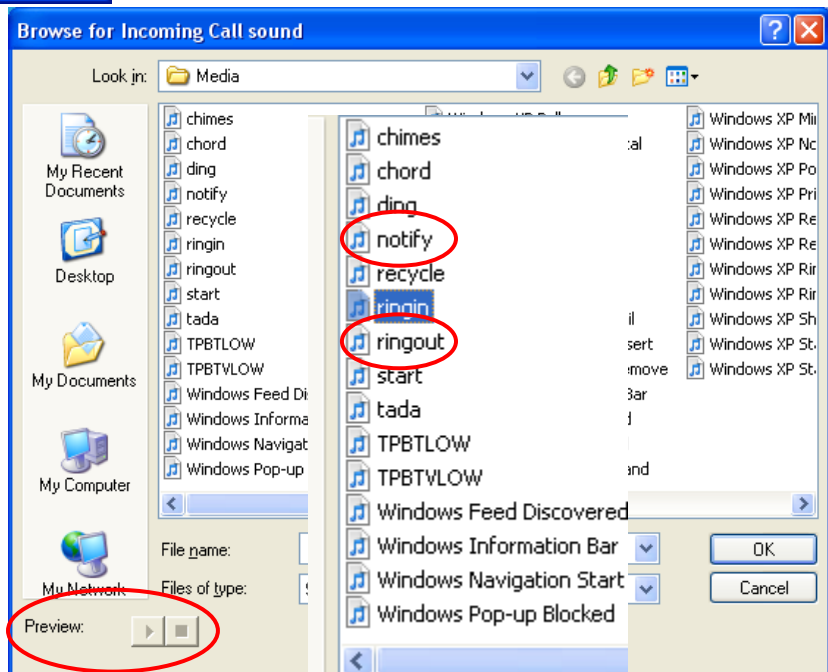


STEP 5

You will now see the ringtones available for ringtone notification. (Recommended: notify or ringin)

Click on a sound and click the *>(play)<* button in the *>Preview<* section, to listen to the sound.

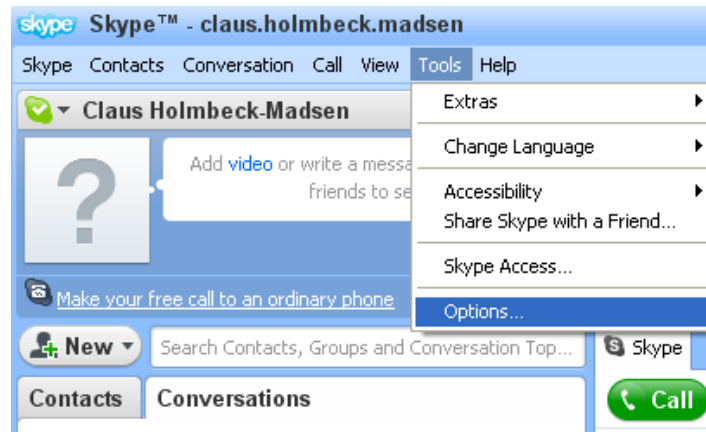
Choose a sound, click *>OK<* and then click *>Apply<*. You now have a new sound for incoming call.



STEP 1

In the Skype softphone client, click on *>Tools<* in the top menu.

Click on *>Options...<*



STEP 2

Click on *>Sounds<*.

Make sure that *>ringtone<* in the menu *>Select which events play a sound<* is highlighted.

Choose a sound from the menu *>Choose which sound to play<*. Click on the *>play this sound<* button beneath the menu to listen to the sound.

Choose a sound, click on *>Save<* in lower right corner. You now have a new sound for incoming call.

